



BOARD CONTINUITY PLAN

COVID-19 – Return for Practice

BCP-001
Rev. A
6/22/2020
Page 1 of 3

PLAN STATEMENT: To provide a protocol to follow social distancing, sanitation, and communication for students, parents, and staff involved in the CG Band Program.

PLAN SCOPE:

This protocol is in place to limit, or mitigate, any chances of contamination or spread of the disease. Also, to address absenteeism caused by sickness or quarantine responsibility within families.

PLAN MITIGATION TOOLS:

These pre-plan mitigation tools are designed to be a guideline for parents, students, and staff returning to practice and/or performance activities.

- Parents make sure students understand the importance of washing hands or using hand sanitizer before coming to practice.
- Students are responsible for bringing a face mask to wear during non-playing time/instruction.
- Students must bring their own water container and fill it up at home before coming.
- Students MAY NOT share anything with other students. This includes drinks, chapstick, snacks, lotions, make-up, instruments, mouth pieces, gloves etc....
- Students are responsible for bringing a bag (backpack or duffel bag) containing all personal, and musical items, Instrument/Equipment, and water container will be carried separately. **Please label everything with your name.**
- Students will take all instruments/equipment and personal belongings home with them each day in order to practice and sanitize as directed.
- No unnecessary visitors will be allowed in the school.
- If your student, anyone in the home, or anyone you have been in contact with has tested positive for Covid-19, **the parent must reach out to the appropriate contact** to make us aware and are to follow school guidelines immediately. Please see the contact list at end of document.
- Students and staff must be fever free (without medication) for 72 hours before returning to rehearsal.

STAFF ACTIONS:

During this time the following steps are designed to assist the continuation of practices/performances and limit impact until we can resume normal practices.

1. Post guidelines for handwashing and place sanitizing stations at various locations for all rehearsal spaces.
2. Practice social distancing. Limit close contact with other staff and students. If there is a need to talk directly, utilize social distancing, and face masks.
3. Week of July 13th or as phase guidelines suggest - Temperature checks will be performed before students enter the school and record data with attendance.
4. Enact a communication plan to keep parents, students and staff updated with current policies and procedures regarding COVID-19.



BOARD CONTINUITY PLAN

COVID-19 – Return for Practice

BCP-001
Rev. A
6/22/2020
Page 2 of 3

5. Daily communication is required from student to staff member if you are unable to attend a rehearsal due to COVID related absence.
6. Develop schedules to maintain social distancing and proper room capacity based on current guidelines.

LOCAL PLAN CUSTOMIZATION:

Using the framework above, define your Response Plan.

PLAN EVENT: PRACTICES

Preparation:

- Week of July 13th or as phase guidelines suggest - Students will have body temperature checked and answer the COVID symptom questions based on phase guidelines before entering the school for practice.
- Enter and Exit through Door #11 for summer rehearsals
- Students may arrive 30 minutes before the beginning of rehearsal and will need to vacate the building no later than 15 minutes after rehearsal
- Social distancing will be enforced, and face masks are to be worn while not practicing or receiving instruction based on phase guidelines.
- Students are responsible for cleaning and sanitizing their equipment and instruments at home. Please see recommended guidelines at the end of this document for directions on your equipment or instrument.
- Current rehearsal schedules reflect changes for July to adhere to guidelines and have been updated on the band's calendar. www.centergrovebands.com/our-calendar/
- Students will NOT bring lunches based on the new schedule. **Please make sure your student eats a healthy meal before coming to practice!**
- There will be multiple hand-sanitation stations around for the students to use.
- At the first sign of illness, we ask that the parent contact their student's director. Students calling themselves in will not be accepted.
 - Students and staff must be fever free (without medication) for 72 hours before returning to rehearsal.



BOARD CONTINUITY PLAN

COVID-19 – Return for Practice

BCP-001
Rev. A
6/22/2020
Page 3 of 3

Local Response Plan:

1. If we are notified by parents of a sick student, we will notify the Center Grove Administration immediately and follow all recommended guidelines.
2. Rehearsal plans will be adjusted if needed based on recommended guidelines and communications will be sent to all band families.
3. Virtual practices would begin again, if necessary.

Contact Information:

<u>Section</u>	<u>First Contact</u>	<u>Email</u>
Color Guard	Keith Potter	keith.potter13@me.com
Percussion	Josh Torres	torresj@centergrove.k12.in.us
Winds	John Clemons	clemonsj@centergrove.k12.in.us

<u>Equipment/ Instrument</u>	<u>Sanitizing Method</u>	<u>Recommended Product</u>
Flags	Unroll & Wipe Down	Clorox Wipe or Paper Towel with Disinfectant Spray
Rifles and Sabres	Wipe Down	Clorox Wipe or Paper Towel with Disinfectant Spray
Brass	Mouthpiece - Wipe inside & out Instrument - Open case to air out Wash spit valve towel often	Mouthpiece: 70% Rubbing Alcohol for cleaning Spit Valve Towel: Wash in laundry machine with detergent
Woodwinds	Reeds – Replace often & Don't Share Instrument - Open case to air out	Reeds: Purchase reeds online from www.paigesmusic.com
Percussion	Wipe Down Instrument & Sticks/Mallets	Clorox Wipe or Paper Towel with Disinfectant Spray